

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

**IN THE MATTER OF:** \_\_\_\_\_

**CASE NO.** \_\_\_\_\_

**NEW CASE INFORMATION STATEMENT**

**ATTORNEY OF RECORD TO COMPLETE THE FOLLOWING SECTION**

THE UNDERSIGNED CERTIFIES THAT THIS CASE ☐ IS, ☐ IS NOT RELATED TO ANY CASE NOW PENDING IN ANY JUDICIAL SYSTEM.

CASE NUMBER OF RELATED CASE \_\_\_\_\_

DESCRIPTION AND JURISDICTION OF RELATED CASE \_\_\_\_\_

**PLEASE CHECK ONE OF THE FOLLOWING:**

- ☐ CORRECTION/REGISTRATION OF BIRTH    ☐ DISINTERMENT    ☐ TRUSTS    ☐ MINOR SETTLEMENT  
☐ NAME CHANGE  
☐ OTHER \_\_\_\_\_

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**STATEMENT OF PERMANENT ADDRESS**

**The following address is my permanent address. I understand that I am required to notify the Court of any change in my address and that the Court is authorized to remove me if I fail to comply with this requirement.**

\_\_\_\_\_  
Signature, Attorney of Record

\_\_\_\_\_  
Signature, Applicant

\_\_\_\_\_  
Print Attorney Name

\_\_\_\_\_  
Print Applicant Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
(      )  
Phone Number

\_\_\_\_\_  
(      )  
Phone Number

\_\_\_\_\_  
Ohio Supreme Court ID Number

\_\_\_\_\_  
Ohio Supreme Court ID Number

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
E-Mail Address

**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

IN THE MATTER OF THE MINOR SETTLEMENT OF \_\_\_\_\_

CASE NO. \_\_\_\_\_

**PROPOSAL FOR MINOR SETTLEMENT**

Age \_\_\_\_\_ Name of parents \_\_\_\_\_

Attorney for plaintiff \_\_\_\_\_ Phone No. \_\_\_\_\_

Attorney for defendant \_\_\_\_\_ Phone No. \_\_\_\_\_

Injury \_\_\_\_\_

Nature of accident \_\_\_\_\_

Policy limits \$ \_\_\_\_\_ Was suit filed? \_\_\_\_\_ Verdict? \_\_\_\_\_

Did the parents receive money in this or a related case? \_\_\_\_\_ Explain \_\_\_\_\_

**EXPENSES TO BE DEDUCTED FROM THE SETTLEMENT**

What is the offer of settlement? \$ \_\_\_\_\_

Medical/Hospital Expense \$ \_\_\_\_\_

To Parents \$ \_\_\_\_\_

Attorney Fee \$ \_\_\_\_\_ ( \_\_\_\_\_ %)

Attorney Expenses \$ \_\_\_\_\_

Net to Minor \$ \_\_\_\_\_

Is settlement structured? \_\_\_\_\_ If yes, please attach a copy of the structure to the proposal.

If structured, what is the present value? \_\_\_\_\_ Rating of annuity underwriter \_\_\_\_\_

Will the minor be present at the hearing? \_\_\_\_\_ Will both parents be present? \_\_\_\_\_

Will the doctor's discharge letter or emergency room report be presented? \_\_\_\_\_

Will the tortfeasor's attorney be present at the hearing? \_\_\_\_\_ If no, please have the check at the time of hearing.

Will the funds be impounded? \_\_\_\_\_ If yes, please make sure the minor has a social security number.

If no, will a guardianship be established? \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_  
Name of attorney submitting proposal/Supreme Court Number

\_\_\_\_\_  
Date proposal submitted

Approved by \_\_\_\_\_

\_\_\_\_\_  
Magistrate assigned to case

† Costs paid \_\_\_\_\_ / † Delayed per \_\_\_\_\_  
(check one and initial)

**JUDGMENT ENTRY**

It is the order of the Court that the above entitled matter shall be set for hearing before the assigned Magistrate on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ M. at the Lucas County Probate Court.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Jack R. Puffenberger

By \_\_\_\_\_

\_\_\_\_\_  
Marina Curtessi, Assignment Commissioner

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

**IN THE MATTER OF** \_\_\_\_\_  
**CASE NO.** \_\_\_\_\_

**APPLICATION TO SETTLE A MINOR'S CLAIM**

[R.C. 2111.05, R.C. 2111.18, Sup. R. 67 AND 68]

[Check applicable boxes, complete applicable blanks, strike inapplicable language, and attach supporting documentation.]

The applicant states that:

\_\_\_\_\_, is an unemancipated minor, born \_\_\_\_\_,  
\_\_\_\_\_, residing at \_\_\_\_\_ in this county who on or  
about \_\_\_\_\_, \_\_\_\_\_, suffered personal injury (and damage to this minor's  
property) by wrongful act, neglect, or default that entitles this minor to maintain an action to recover  
damages. A copy of the birth certificate is attached.

Attached is a narrative statement in support of the proffered settlement setting forth a description of the  
occurrence, the injury or damage, the treatment progress and current prognosis by the treating  
physicians, and other proposed or actual settlements resulting from the same occurrence being paid to  
persons other than this minor. Counsel will advise at the hearing as to liability and collectability.

- ☐ There is no legal guardian of the estate, and the Court may authorize the settlement without the  
appointment of a guardian.
- ☐ \_\_\_\_\_ is the legal guardian of the estate. Case No. \_\_\_\_\_
- ☐ \_\_\_\_\_ is (are) the parent\_\_\_\_ and natural guardian\_\_\_\_.
- ☐ \_\_\_\_\_ is the person by whom the minor is maintained.
- ☐ There is a (full) (partial) settlement offer of \$ \_\_\_\_\_ without suit being filed.
- ☐ There is a (full) (partial) settlement offer of \$ \_\_\_\_\_ after suit was filed; the  
style of the case, court, and case number being \_\_\_\_\_.
- ☐ The proffered settlement should be approved.
- ☐ Unreimbursed medical and other expenses of \$ \_\_\_\_\_ have been incurred.  
Attached is a list of such expenses and proposed payees.
- ☐ A reasonable attorney fee for the attorney's services is \$ \_\_\_\_\_ and  
reimbursement to the attorney for suit expenses is \$ \_\_\_\_\_. A copy of the  
attorney's fee contract that has (has not) received prior approval of this Court, subject to modification,  
and an itemization of suit expenses are attached.
- ☐ The parent\_\_\_\_, \_\_\_\_\_, claim \$ \_\_\_\_\_ for damages  
on account of loss of service of this minor and that claim is included in this settlement offer.
- ☐ This is a structured settlement. All necessary documents, including a statement of the present value  
of the settlement, are filed herewith.

CASE NO. \_\_\_\_\_

The applicant requests that:

☐ The Court authorize the applicant to execute a release which shall be effective upon payment of the settlement.

☐ The Court order payment of the above expenses and order that the net amount of \$ \_\_\_\_\_ for the benefit of the minor be:

☐ Deposited in the name of the minor with \_\_\_\_\_, a financial institution, and not to be released until the minor attains the age of majority or upon further order of this Court.

☐ Delivered to the legal guardian.

☐ Delivered to \_\_\_\_\_, parent and natural guardian.

☐ Delivered to \_\_\_\_\_, the person by whom the minor is maintained.

☐ Structured as set forth in the attached documents.

☐ Deposited into a trust, proposed trust attached, for the benefit of the beneficiary until the beneficiary reaches 25 years of age (R.C. 2111.82).

☐ Supplemental forms required by local rule of Court are attached.

\_\_\_\_\_  
Attorney for Applicant

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number (include area code)

\_\_\_\_\_  
Phone Number (include area code)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Email Address

Attorney Registration No. \_\_\_\_\_

## ENTRY SETTING HEARING AND ORDERING NOTICE

The Court sets \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_.m. as the date and time for hearing the above application and orders notice to be given by the applicant, as provided in the Rules of Civil Procedure, to the parents who have not waived notice and (further orders that the minor and parent\_ attend the hearing.)

\_\_\_\_\_  
Probate Judge

**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

IN THE MATTER OF THE MINOR SETTLEMENT OF \_\_\_\_\_  
CASE NO. \_\_\_\_\_

**WAIVER AND CONSENT TO SETTLE MINOR'S CLAIM**

The undersigned, waive all claims for damages on account of loss of services of said minor, waive notice of the hearing, and consent to and approve the Form 22.0, Application to Settle Minor's Claim, a copy of which is attached hereto.

\_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name

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Typed or Printed Name

\_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name



**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

**IN THE MATTER OF** \_\_\_\_\_  
**CASE NO.** \_\_\_\_\_

**ENTRY APPROVING SETTLEMENT OF A MINOR'S CLAIM**

Upon hearing the application to approve and distribute the settlement of the claim of the minor, the Court:  
[check whichever of the following are applicable]

- ☐ Approves the proffered settlement of \$ \_\_\_\_\_;
- ☐ Orders payment of \$ \_\_\_\_\_ for medical and other expenses, as follows:  
\_\_\_\_\_  
\_\_\_\_\_;
- ☐ Orders payment of \$ \_\_\_\_\_ to the attorney for reimbursement of suit expenses  
and \$ \_\_\_\_\_ for attorney fees for service rendered with respect to this matter;
- ☐ Orders payment of \$ \_\_\_\_\_ to the parent \_\_\_\_\_,  
for damages on account of loss of service of this minor;
- ☐ Authorizes the applicant to execute a release, which shall be effective upon payment of the  
settlement;
- ☐ Orders that the net amount of \$ \_\_\_\_\_, for the benefit of the minor be:
- ☐ Deposited in the name of the minor and not to be released until the minor attains  
the age of majority or upon further order of this Court with Form 22.3 Verification  
of Receipt and Deposit filed with the Court;
- ☐ Delivered to the legal guardian of the estate of this minor;
- ☐ Delivered to \_\_\_\_\_, parent \_\_\_ and  
\_\_\_ natural guardian;
- ☐ Delivered to \_\_\_\_\_, the  
person by whom the minor is maintained;
- ☐ Structured as set forth in the documents attached to the application;
- ☐ Deposited into a trust, for the benefit of the beneficiary until the beneficiary reaches 25 years of  
age. (R.C. 2111.182).
- ☐ Orders the applicant and the attorney to report on their distribution of the proceeds within 30 days of the  
date of this entry;
- ☐ Further orders \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probate Judge

**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

IN THE MATTER OF:

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Minor

**ENTRY DISPENSING WITH APPOINTMENT OF GUARDIAN  
AND ORDERING DEPOSIT**

Upon hearing on the oral application to dispense with the appointment of a guardian, the Court finds that \_\_\_\_\_ is a minor with a date of birth of \_\_\_\_\_; the estate of said minor is Twenty Five Thousand Dollars or less; and a guardianship is not necessary.

Therefore, the Court orders the appointment of a guardian dispensed with, and further orders the estate of said minor in the possession of \_\_\_\_\_  
(Specify insurance company, attorney, or other payor)  
in the sum of \_\_\_\_\_ dollars be deposited in the name of \_\_\_\_\_  
\_\_\_\_\_ with \_\_\_\_\_,  
(Full Name of Minor) (Federally Insured Bank or Savings and Loan)  
a depository authorized to receive fiduciary funds.

None of said funds, in whole or in part, including the interest earned thereon, shall be released by the depository until such time as said minor attains the age of majority or upon further order of this Court. Attorney \_\_\_\_\_ shall be responsible for depositing the funds and shall file the Verification of Receipt and Deposit with this Court, evidencing that said deposit has been made, within seven days of the file-stamp date of this Entry.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Jack R. Puffenberger

**CERTIFICATE OF AUTHENTICATION**

The above is a true copy of the original kept by me as custodian of the records of this Court. It constitutes the order authorizing the above designated depository to receive and deposit said funds.

**JACK R. PUFFENBERGER**  
**Probate Judge and Ex-Officio Clerk**  
By \_\_\_\_\_ Deputy Clerk

\_\_\_\_\_  
Date

I, \_\_\_\_\_, Attorney-at-law,  
hereby certify, that the within instrument was  
prepared and/or examined by me, and that the  
same, in my opinion, is correct and proper.



**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

IN THE MATTER OF: \_\_\_\_\_

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Minor

**VERIFICATION OF RECEIPT AND DEPOSIT**

Pursuant to Court order, the estate of the above named minor, in the sum of \$ \_\_\_\_\_  
was deposited with \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as evidenced by Savings/Certificate of Deposit Account  
Number \_\_\_\_\_. Said account is held solely in the  
name of \_\_\_\_\_, a minor, whose date of  
birth is \_\_\_\_\_.

By accepting said deposit for said minor, this institution agrees that said deposit, including the  
interest earned thereon, shall be held and no part thereof released until minor attains the age of majority  
or until further order of this Court.

**\*Notice to Financial Institutions**  
**Do not sign this form unless you**  
**are in receipt of a Sealed and**  
**Certified Entry from the**  
**Probate Court directing this**  
**deposit.**

\_\_\_\_\_  
Financial Institution

\_\_\_\_\_  
Authorized Officer

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

I, \_\_\_\_\_, Attorney-at-law,  
hereby certify, that the within instrument was  
prepared and/or examined by me, and that the  
same, in my opinion, is correct and proper.





**PROBATE COURT OF LUCAS COUNTY, OHIO**

**JACK R. PUFFENBERGER, JUDGE**

**IN THE MATTER OF** \_\_\_\_\_  
**CASE NO.** \_\_\_\_\_

**REPORT OF DISTRIBUTION MINOR'S CLAIM**

Pursuant to Entry filed \_\_\_\_\_, \_\_\_\_\_, the proceeds have been paid as shown below and on the accompanying vouchers.

Gross Proceeds \$ \_\_\_\_\_

Less:

Medical expenses \$ \_\_\_\_\_

Reimbursement of suit expenses to \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_  
\$ \_\_\_\_\_

Attorney fees to \_\_\_\_\_ \$ \_\_\_\_\_

Loss of service to \_\_\_\_\_ \$ \_\_\_\_\_

Other: \_\_\_\_\_ \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Net Proceeds

☐ Deposited pursuant to R.C. 2109.13  
Form 22.3 attached \$ \_\_\_\_\_

☐ Delivered to \_\_\_\_\_,  
legal guardian of the estate \$ \_\_\_\_\_

☐ Delivered to \_\_\_\_\_,  
parent \_ and natural guardian\_ \$ \_\_\_\_\_

☐ Delivered to \_\_\_\_\_,  
the person by whom the minor is maintained \$ \_\_\_\_\_

☐ Structured - see documents previously filed \$ \_\_\_\_\_

☐ Deposited into a trust, for the benefit of the beneficiary until the  
beneficiary reaches 25 years of age. (R.C. 2111.182)

Balance \$ \_\_\_\_\_

\_\_\_\_\_  
Attorney for Applicant

\_\_\_\_\_  
Applicant

Attorney Registration No. \_\_\_\_\_

**ENTRY**

The above report of distribution is hereby approved, and the applicant is discharged from further responsibility.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probate Judge

**FORM 22.4 - REPORT OF DISTRIBUTION AND ENTRY MINOR'S CLAIM**

Amended Effective: January 1, 2023  
Discard all previous versions of this form